

Senior Project Manager

FLSA Status: Full-Time Exempt
Company: Creek Run LLC



COMPANY OVERVIEW

Creek Run is a full-service consulting firm that provides environmental services throughout Indiana and surrounding states. Our services range from basic site inspections to the design and implementation of engineered remediation systems to risk-based closure strategies within a variety of regulatory programs. Our goal is to achieve closure of impacted sites in the quickest, most cost-effective manner by combining the best people with the appropriate technology.

POSITION SUMMARY

Creek Run, an environmental consulting company, is looking for a motivated, team-oriented individual to fulfill a senior project manager position. Candidates with Professional Engineer, Geologist, or Certified Hazardous Materials Manager (CHMM) licensing with a minimum of 8 to 10 years of relevant experience preferred. Relevant experience includes overseeing environmental projects relating to investigation of petroleum and hazardous substance impacts, developing corrective action strategies, and implementing remediation solutions, providing technical guidance in vapor intrusion investigations, and developing site closure approaches. Candidate must have experience with a variety of IDEM regulatory programs and guidance, especially IDEM's Remediation Closure Guide (RCG). Strong technical report writing, communication, and project/subcontractor coordination skills are a must as well as effective development, oversight, and management of project managers.

PRIMARY RESPONSIBILITIES

1. Oversight of investigation and remediation projects
2. Technical report writing
3. Subcontractor oversight and coordination

KNOWLEDGE & SKILLS NEEDED

- Bachelor's degree in geology, environmental science, environmental engineering, or related field
- Must be a P.E., LPG, or CHMM
- Minimum of 8 to 10 years of experience overseeing environmental projects relating to investigation of petroleum and hazardous substance impacts, developing corrective action strategies, and implementing remediation solutions, providing technical guidance in vapor intrusion investigations, and developing site closure approaches
- Experience with a variety of IDEM regulatory programs and guidance, especially IDEM's Remediation Closure Guide (RCG)
- Strong technical report writing and communication skills
- Self-motivated, team-oriented attitude

SUPERVISORY RESPONSIBILITIES

Oversight, management, and development of junior staff members

PHYSICAL & MENTAL REQUIREMENTS OF THE POSITION

The key physical requirements of this position includes the ability to travel regularly by vehicle, lift up to 20 pounds, use of standard office equipment including computers, and movement within a standard office, sometimes with stairs. Must understand vague and implicit instructions and react favorably in all work situations; must be mentally adaptable and flexible in dealing with a variety of people.

WORKING CONDITIONS

Typical work week requires 40-45 hours. Position requires additional hours when necessary to complete special projects or to respond to client requests. This role includes traveling within a prescribed market area and includes work outside.

The specific statements shown in each section of this description are not intended to be all-inclusive; they represent typical elements and criteria necessary to perform the duties of the job successfully. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. We are also an equal opportunity employer of individuals with disabilities and protected veterans.

THIS JOB DESCRIPTION DOES NOT CONSTITUTE A CONTRACT FOR EMPLOYMENT